



- 31 1) The County Central Committee shall have the responsibility to legislate the affairs of the Weber  
32 County Democratic Party subject to the articles herein, the Bylaws, the County Convention, and  
33 the Utah State Democratic Party. This responsibility shall include, but not be limited to:
- 34 a) Approving amendments to this Constitution and to the Bylaws;
  - 35 b) Filling vacancies of Weber County Democratic Party candidates for public elected office  
36 arising from death, resignation, or other cause, as directed by the Utah State Democratic  
37 Party;
  - 38 c) Nominating candidates to fill vacancies of Democratic public officials in Weber County  
39 arising from death, resignation, or other cause, as directed by the Utah State Democratic  
40 Party;
  - 41 d) Filling vacancies of the County Executive Committee and County Executive Officers arising  
42 from death, resignation, or other cause;
  - 43 e) Approving programs, initiatives, and committees submitted by the County Executive  
44 Committee;
  - 45 f) Taking all other actions necessary or appropriate in order to carry out the provisions herein  
46 enumerated and the objectives of the Weber County Democratic Party;
  - 47 g) Establishing sub-committees as may be provided for in the Bylaws; and,
  - 48 h) Approving the annual budget of the Weber County Democratic Party and receiving quarterly  
49 financial reports including budget comparison.
- 50 2) The Central Committee of the Weber County Democratic Party shall consist of the following  
51 individuals when applicable:
- 52 a) Any current Democratic Federal and State elected officials from Weber County or their  
53 designate;
  - 54 b) The immediate past County Executive Committee persons;
  - 55 c) Each State House District Chair, Vice Chair, Secretary, and Treasurer;
  - 56 d) Each Precinct Chair and Vice Chair;
  - 57 e) Each County Issue and Identity Caucus Chair and Vice Chair;
  - 58 f) Each member of the County Executive Committee; and,
  - 59 g) The Chair and Vice Chair of the Rules Standing Committee and the Judicial Standing  
60 Committee, if not otherwise a member.
- 61 3) The Bylaws shall provide for the removal of members or refusal to seat newly elected members  
62 of the County Central Committee. The Bylaws shall also require continued residence in the

- 63 jurisdiction, or affiliation with and approval by the caucus represented by the member. The  
64 Bylaws shall provide for procedures to fill vacancies of the Central Committee.
- 65 4) The County Central Committee shall meet at least once in each calendar quarter. A notice and  
66 agenda for regularly scheduled County Central Committee meetings shall be provided not less  
67 than ten calendar days prior to the meeting.
- 68 5) Special meetings of the County Central Committee may be called by a majority vote of the  
69 County Executive Committee. A notice for a special meeting of the County Central Committee  
70 shall be provided not less than 72 hours prior to the meeting.
- 71 6) The bylaws shall define a quorum of the County Central Committee.

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### **Article III: The County Executive Committee**

- 74 1) The County Executive Committee shall have the responsibility to administer the affairs of the  
75 Weber County Democratic Party, subject to articles herein, the Bylaws, the County Convention,  
76 the County Central Committee, and the Utah State Democratic Party. This responsibility shall  
77 include, but not be limited to:
- 78 a) Implementing decisions of the County Conventions and County Central Committee;  
79 b) Proposing the development of new programs, committees, and initiatives;  
80 c) Organizing fundraising and campaign activities;  
81 d) Scheduling meetings of the County Central Committee;  
82 e) Approving the hiring and/or termination of the Executive Director and other necessary  
83 personnel to carry out the programs of the Weber County Democratic Party and to pay the  
84 necessary salaries;  
85 f) Approving the termination of a member on any Standing or Select Committees;  
86 g) Adopting an annual budget for submission to the County Central Committee by the end of  
87 each year; and,  
88 h) Taking all other actions necessary or appropriate in order to carry out the provisions herein  
89 enumerated and the objectives of the Weber County Democratic Party not specifically  
90 reserved to themselves by the County Central Committee or County Convention, as long as  
91 these duties shall conform to the articles herein and the Bylaws.
- 92 2) The County Executive Committee shall be composed of:
- 93 a) The County Executive Officers, subject to the Bylaws;

- 94 b) One additional member to be nominated by the Issue and Identity Caucus Chairs and Vice  
95 Chairs;
- 96 c) One additional member to be nominated by the House District Chairs; and,
- 97 d) One At-Large Executive Committeeperson, appointed by the Chair and confirmed by a  
98 majority vote of the County Executive Committee
- 99 3) No member of the Executive Committee may receive any form of compensation for services  
100 rendered to the Weber County Democratic Party unless approved in advance by the County  
101 Central Committee. An Executive Committee Member may receive reimbursement for  
102 authorized expenditures paid with personal funds.
- 103 4) The members of the County Executive Committee shall serve for terms commencing on the  
104 adjournment of the County Organizing Convention and terminating on adjournment of the next  
105 County Organizing Convention.
- 106 5) The Bylaws shall provide for the removal of members of the County Executive Committee by a  
107 two-thirds vote of the County Central Committee. The Bylaws shall also require continued  
108 residence in the jurisdiction, affiliation with, and approval by the caucus represented by the  
109 member. The Bylaws shall provide that any vacancy in the County Executive Committee shall be  
110 filled by the members of the County Central Committee, provided that the vacancy is filled by a  
111 person representing the constituency where the vacancy occurred.
- 112 6) The County Executive Committee shall meet at least once per month, except in months where a  
113 County Convention is held. Meetings shall be called by the County Chair or by written request  
114 of not fewer than four members. The County Executive Committee shall keep a record of  
115 actions taken and make such records available upon request to members of the County Central  
116 Committee.
- 117 7) Notice of each meeting shall be provided at least ten days in advance,
- 118 8) A quorum shall consist of at least four members of the Executive Committee.

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#### **Article IV: The County Executive Officers**

- 121 1) The County Executive Officers shall be the Chair, Vice Chair, Secretary, and Treasurer. The  
122 County Executive Officers shall have general responsibility for the affairs of the Weber County  
123 Democratic Party subject to the articles herein, the Bylaws, the County Convention, the County  
124 Central Committee, the County Executive Committee, and the Utah State Democratic Party.

- 125 2) The Chair of the Weber County Democratic Party shall be the chief executive officer and have  
126 the following authority:
- 127 a) To carry out the programs and policies of the County Conventions, the County Central  
128 Committee, and the County Executive Committee;
  - 129 b) To possess all powers of the Weber County Democratic Party between meetings, as  
130 provided herein and by the Bylaws, except for those delegated to the County Convention,  
131 County Central Committee, the County Executive Committee, or other County Executive  
132 Officers;
  - 133 c) To determine the agenda and preside over all meetings of the County Executive Committee,  
134 County Central Committee, and the County Convention, if not a candidate;
  - 135 d) To appoint Sergeants-at-Arms and Parliamentarians for Conventions and other meetings  
136 when appropriate;
  - 137 e) To appoint, subject to the approval of the County Executive Committee, an Executive  
138 Director and other necessary staff to carry out the programs of the Weber County  
139 Democratic Party and to pay the necessary salaries;
  - 140 f) To appoint the membership of Select Committees assigned to them, with the advice and  
141 consent of the County Executive Committee;
  - 142 g) To appoint the membership of Standing Committees, and the Select Committees assigned to  
143 them, with the advice and consent of the County Central Committee;
  - 144 h) To serve as a voting member of all committees as described herein, by the Bylaws, or  
145 approved by the County Central Committee;
  - 146 i) To serve as a member of the Utah State Democratic Party Central Committee; and,
  - 147 j) To select, with the approval of the County Executive Committee, a person or persons to act  
148 as legal counsel for the Weber County Democratic Party, and to work in conjunction with  
149 such counsel on behalf of the Weber County Democratic Party.
- 150 3) The Vice Chair of the Weber County Democratic Party shall have the following authority:
- 151 a) To assist in the performance of the duties of the County Chair;
  - 152 b) To preside in the absence of the County Chair over meetings of the County Executive  
153 Committee, the County Central Committee, and County Conventions, if not a candidate;  
154 and,
  - 155 c) To serve as a voting member of all committees as described herein, by the Bylaws, or  
156 approved by the County Central Committee.

- 157 4) The Secretary of the Weber County Democratic Party shall have the following authority:
- 158 a) To keep the minutes of all meetings of the County Convention, County Central Committee,
- 159 and County Executive Committee;
- 160 b) To establish the filing system and ensure the maintenance of the files necessary for the
- 161 proper functioning of the Weber County Democratic Party;
- 162 c) To receive, personally, or in care of the Weber County Democratic Party, and acknowledge
- 163 the filing of candidacy for County Executive Officer;
- 164 d) To authorize the registration and election procedures at meetings of the County Executive
- 165 Committee, County Central Committee, and County Conventions, if not a candidate;
- 166 e) To serve as liaison to the Elections Office of Weber County on all matters relating to the
- 167 Weber County Democratic Party's relationship with Weber County;
- 168 f) To file reports required by the Utah State Democratic Party and including, but not limited
- 169 to, any State, County, and Local authority, as appropriate, on any subject and in any manner
- 170 required; and,
- 171 g) To maintain lists of the officers of State House Districts, and require them to file their list of
- 172 precinct caucus attendees with the Weber County Democratic Party, and report the House
- 173 Districts that are not in compliance with these reporting requirements to the County Central
- 174 Committee.

- 175 5) The Treasurer of the Weber County Democratic Party shall have the following authority:
- 176 a) To receive and disburse all funds of the Weber County Democratic Party;
- 177 b) To prepare and present an annual budget for the Weber County Democratic Party on or
- 178 before the December Executive Committee Meeting, who may amend it prior to submission
- 179 to the County Central Committee which must approve the budget at their first meeting of
- 180 each year;
- 181 c) To prepare and present all necessary financial reports, as required herein, by federal, state,
- 182 and local statutes;
- 183 d) To submit a recommendation of a person to review the accounts of the Weber County
- 184 Democratic Party to be selected by the County Executive Committee, and to obtain any
- 185 professional assistance necessary in the performance of the financial duties of the office;
- 186 and,
- 187 e) To authorize the other County Executive Officers as their agents for the disbursement of
- 188 funds and for the submission of financial reports

- 189 6) The Bylaws shall provide for a leave of absence by the County Executive Officers who are  
190 candidates for public or party elected office while they are campaigning. The Bylaws shall  
191 provide for the removal of County Executive Officers. The Bylaws shall also require continued  
192 residence in Weber County. Vacancies in these offices arising from death, resignation, or other  
193 cause shall be filled by the County Central Committee.
- 194 7) The County Executive Officers shall serve for terms commencing on the adjournment of the  
195 biennial County Organizing Convention and terminating on the adjournment of the next County  
196 Organizing Convention.

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198 **Article V: State House Districts and State House District Officers**

- 199 1) Each State House District fully within Weber County shall elect its Officers at County  
200 Organizing Convention to serve a term that ends at the adjournment of the next County  
201 Organizing Convention.
- 202 2) The State House District officers shall be a Chair and Vice Chair. A Secretary and a Treasurer  
203 may also be elected to serve as officers of a State House District.
- 204 a) By Utah Democratic Party rule, the Chair of each State House District serves on the Utah  
205 State Democratic Party Central Committee and shall attend all meetings of said committee.
- 206 b) Individuals serving under this section are members of the County Central Committee.
- 207 c) The Bylaws shall provide for the removal of House District Officers. The Bylaws shall also  
208 provide for additional duties and responsibilities of House District Officers. The Bylaws  
209 shall provide for filling vacancies of House District Officers.

210

211 **Article VI: Precincts and Precinct Officers**

- 212 1) Each precinct shall elect a Chair and a Vice Chair as Precinct Officers at Caucus Night to serve a  
213 term ending at the conclusion of the next Caucus Night.
- 214 2) The Precinct Officers shall serve on the County Central Committee.
- 215 3) The Precinct Chair shall also serve as a County Delegate.
- 216 4) The Bylaws shall provide for filling vacancies of Precinct Officers. The Bylaws shall provide for  
217 the removal of Precinct Officers. The Bylaws shall also provide for additional duties of Precinct  
218 Officers as needed.

219

220 **Article VII: County Primary Conventions**

- 221 1) In even-numbered years, the Executive Committee shall conduct a County Primary Convention  
222 in the name of the County Party.
- 223 2) The Executive Committee shall issue the Official Convention Call to County Delegates not less  
224 than fourteen days before the Convention.
- 225 3) The term “candidate for public office” shall mean any person who has established substantial  
226 support for his or her nomination as the Democratic candidate for the public office - either  
227 through substantial support of the delegates at the Primary Convention or through a nomination  
228 petition or candidate declaration as provided by applicable state law, is a bona fide Democrat  
229 whose record of public service, political service, accomplishment, public writings, and/or public  
230 statements affirmatively demonstrates that he or she has the interests, welfare, and success of the  
231 Weber County Democratic Party at heart, and will participate in the Convention in good faith.
- 232 4) The Bylaws shall provide for the method of election of the Weber County Democratic Party’s  
233 nominees to appear on the Democratic Party’s ticket for the Primary and General Elections,  
234 consistent with applicable state law, and may set minimum thresholds of support that a  
235 candidate must receive in order to become the Democratic Party’s nominee. The Bylaws  
236 provisions for the method of election of the Weber County Democratic Party’s nominees shall  
237 be binding on the County Party’s nomination of all public officials within the jurisdiction of the  
238 County Party unless otherwise prohibited by the Utah Democratic Party, or by applicable law.
- 239 5) Proposed Rules of Order and Proceeding shall be drafted by the Rules Committee and  
240 published on the County Party website no later than 10 days prior to the Convention.
- 241 6) In the absence of other provisions, Robert’s Rules of Order, as most recently revised, shall  
242 govern the conduct of the Convention.
- 243 7) The Rules Standing Committee shall convene no sooner than 72 hours prior to the Convention  
244 to determine which persons shall receive official credentials as County Delegates, and shall be  
245 the sole and final authority in resolving all matters regarding credentials.
- 246 8) The Rules Committee, with the assistance of staff and the County Executive Officers, shall  
247 arrange the site, time, and amenities of the Convention.
- 248 9) The Rules Committee shall govern vendors, room assignments, and other such matters as may  
249 be necessary and proper.
- 250 10) The Rules Committee shall provide for counting official ballots, assisting the Convention Chair  
251 in the conduct of elections, and communicating the elections report to the Convention.
- 252



**Article VIII: County Organizing Conventions**

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- 254 1) In odd-numbered years, the County Chair, in the name of the County Executive Committee,  
255 shall cause to be held an Organizing Convention. The County Chair shall be the Convention  
256 Chair unless other provisions have been made for a Convention Chair pro-tempore.
- 257 2) The County Executive Committee shall cause to be issued the Official Convention Call to  
258 County Delegates by mail or electronic mail not less than fourteen working days before the  
259 Convention is to convene.
- 260 3) The Convention shall elect at least one person for each of the following offices: a County Chair,  
261 a County Vice Chair, a County Secretary, and a County Treasurer. Any member of the Weber  
262 County Democratic Party may file for these offices with the County Secretary as provided for in  
263 the Bylaws.
- 264 4) Each Utah State House District that falls entirely within Weber County shall elect its governing  
265 board, with at least a Chair and a Vice Chair, and preferably a Secretary, and Treasurer, at the  
266 County Organizing Convention.
- 267 5) The Bylaws shall provide for the method of the election and for filling candidate vacancies  
268 should no person file as a candidate, or should a candidate die, resign, be disqualified, or  
269 incapable of serving. The Convention may also vote on motions put before it by the County  
270 Executive Committee, County Central Committee, or Rules Standing Committee.
- 271 6) Proposed Rules of Order and Proceeding shall be drafted by the Rules Committee and  
272 published on the County Party website no later than 14 days prior to the Convention.
- 273 a) In the absence of other provisions, Robert’s Rules of Order, as most recently revised, shall  
274 govern the conduct of the Convention.
- 275 8) The Rules Standing Committee shall convene no sooner than 72 hours prior to the Convention  
276 to determine which persons shall receive official credentials as County Delegates, and shall be  
277 the sole and final authority in resolving all matters regarding credentials.
- 278 9) The Rules Committee, with the assistance of staff and the County Executive Officers, shall  
279 arrange the site, time, and amenities of the Convention.
- 280 10) The Rules Committee shall govern vendors, room assignments, and other such matters as may  
281 be necessary and proper.
- 282 11) The Rules Committee shall provide for counting official ballots, assisting the Convention Chair  
283 in the conduct of elections, and communicating the elections report to the Convention.

284 12) The delegates to the County Organizing Convention shall be the same persons who were  
285 County Delegates to the County Primary Convention held in the year before unless they have  
286 been replaced in accordance with the Weber County Democratic Party's County Delegate Plan.  
287

288 **Article IX: County Delegate Selection**

- 289 1) The Weber County Democratic Party shall adopt rules which contain explicit procedures  
290 governing all aspects of the County Delegate selection process at least one month prior to the  
291 precinct caucuses. These rules shall include:
- 292 a) Method of selection of County Delegates and replacements;
  - 293 b) All filing deadlines for County Delegate and replacement candidates;
  - 294 c) Procedures for challenges of the County Delegate selection processes;
  - 295 d) A prohibition of cost and fees;
  - 296 e) A prohibition of participation by those participating in another party's process;
  - 297 f) The "Six Basic Elements" of an open party;
  - 298 g) The principles of non-discrimination;
  - 299 h) Protection against a coerced vote;
  - 300 i) A prohibition against Unit Rules;
  - 301 j) A provision for limitations on slate-making; and,
  - 302 k) The succession of replacements to delegate status and the filling of vacancies in delegate  
303 positions.
- 304 2) Persons wishing to resign their position of County Delegate must do so in writing to the County  
305 Secretary. Persons are disqualified as a County Delegate for the full two-year term if they:
- 306 a) Participate in the Precinct Caucus or County Convention of another Party;
  - 307 b) Will be under eighteen years of age by, or have not registered to vote on, the day of the next  
308 General Election; or,
  - 309 c) Move out of Weber County.
- 310 3) The following are entitled to be full delegates of the Convention in addition to those  
311 apportioned to the House Districts:
- 312 a) All members of the County Executive Committee
  - 313 b) All members of the County Central Committee.
- 314

315 **Article X: State Delegate Selection**

- 316 1) The Weber County Democratic Party shall adopt rules which contain explicit procedures  
317 governing all aspects of the State Delegate selection process at least one month prior to the  
318 precinct caucuses. These rules shall include:
- 319 a) Method of selection of State Delegates and replacements;
  - 320 b) All filing deadlines for State Delegate and replacement candidates;
  - 321 c) Procedures for challenges of the State Delegate selection processes;
  - 322 d) A prohibition of cost and fees;
  - 323 e) A prohibition of participation by those participating in another party's process;
  - 324 f) The "Six Basic Elements" of an open party;
  - 325 g) The principles of non-discrimination;
  - 326 h) Protection against a coerced vote;
  - 327 i) A prohibition against Unit Rules;
  - 328 j) A provision for limitations on slate-making; and,
  - 329 k) The succession of replacements to delegate status and the filling of vacancies in delegate  
330 positions.
- 331 2) Persons wishing to resign their position of State Delegate must do so in writing to the County  
332 Secretary. Persons are disqualified as a State Delegate for the full two-year term if they:
- 333 a) Participate in the Precinct Caucus or County Convention of another Party;
  - 334 b) Will be under eighteen years of age by, or have not registered to vote on, the day of the next  
335 General Election; or,
  - 336 c) Move out of Weber County.
- 337

#### 338 **Article XI: Issue and Identity Caucuses (Groups)**

- 339 1) The Bylaws shall make provisions for the Issue and Identity Caucuses of the Weber County  
340 Democratic Party.

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#### 342 **Article XII: Standing and Select Committees of the Weber County Democratic Party**

- 343 1) The Bylaws shall make provisions for the following Standing Committees:
- 344 a) Rules Standing Committee;
  - 345 b) Judicial Standing Committee;
- 346 2) The Bylaws shall also make provisions for the establishment of Select Committees.

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**Article XIII: General Provisions of the Weber County Democratic Party**

- 1) The Weber County Democratic Party means all organizations which use the Democratic Party name in Weber County including but not limited to, Democratic Party precinct caucuses, local Democratic Party clubs, and issue and identity caucuses at County Conventions.
- 2) The Weber County Democratic Party means the officers, committees, and office personnel responsible for the operations of the Democratic Party for Weber County.
- 3) In the absence of other provisions, Robert’s Rules of Order, as most recently revised, shall govern the conduct of all meetings of the Weber County Democratic Party.
- 4) There shall only be one vote counted for each person at all meetings of the Weber County Democratic Party regardless of the number of positions that they hold.
- 5) Remote participation and voting shall be permitted at meetings of the Weber County Democratic Party as provided in the Bylaws or by rule.
- 6) Voting by proxy shall not be permitted in any meeting of the Weber County Democratic Party.
- 7) All meetings of the County Central Committee and County Convention shall be open to the public, and votes shall not be taken by secret ballot; however, the County Central Committee may call itself into a closed meeting at any time by a vote of the majority of those present.
- 8) Every reasonable effort shall be made to ensure Party events are fully accessible, including accessible parking, paths to meetings, rooms, and restrooms, and to grant requests for reasonable accommodations.
- 9) No delegate shall be mandated to vote contrary to their choice as expressed at the time elected. Delegates who did pledge to a candidate or issue should in all good conscience reflect the sentiments of those who elected them.
- 10) Should any part of the Constitution, Bylaws, or other rules be found to be in violation of the laws of the United States or the State of Utah by judicial authority or to be in violation of the rules of the Democratic National Committee or the Utah State Democratic Party, such part alone shall cease to have effect and all other parts shall be considered wholly severable and remain in complete force. In such case, the County Chair shall be empowered to remedy the situation until the next scheduled convocation of the County Executive Committee or the County Central Committee, whichever is appropriate.
- 11) The power for removal of members of the County Central Committee, County Executive Committee, or County Executive Officers lies with the County Central Committee. Removal from Party office requires a two-thirds vote of a quorum of the County Central Committee.

- 380 12) No person shall be elected to any Party office or as a delegate unless they are present or provide  
381 their express consent.
- 382 13) In the event that two or more persons receive the same number of votes in an election held by  
383 the Weber County Democratic Party, the outcome shall be determined by lot, unless the Bylaws  
384 or other rules adopted by an entity of the Weber County Democratic Party specifically say  
385 otherwise.
- 386 14) The Bylaws of the Weber County Democratic Party shall make provisions for Utah State House  
387 Legislative District Elections for districts wholly in Weber County, as required by the Utah State  
388 Democratic Party.
- 389 15) To the extent that the Weber County Democratic Party has not written and adopted rules and  
390 Bylaws governing the processes for delegate selection, party officer election, candidate  
391 nomination, filling candidate and party office vacancies, and other matters, the County Party  
392 shall utilize substantially the same processes as those adopted and defined in the Constitution  
393 and the Bylaws of the Utah State Democratic Party.

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#### **Article XIV: Amendments, Bylaws, and Rules**

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- 1) This Constitution may be amended in the following manner.

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- a) A Constitutional amendment must originate from the Rules Standing Committee or the  
398 County Executive Committee.

399

- b) The County Central Committee may adopt and/or amend the Constitution Amendment  
400 Report by a two-thirds vote of the County Central Committee at a regular quarterly meeting,  
401 provided that the full text of the amendment was circulated with the original notice.

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- c) Bylaws of the Weber County Democratic Party shall be adopted to provide for the  
403 governance of the affairs of the Weber County Democratic Party in matters not provided for  
404 herein. Bylaws may be adopted or amended by a majority vote of those present at a meeting  
405 of the County Central Committee or County Convention.

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- d) Unless adopted in form of an amendment to this Constitution or otherwise designated, any  
407 resolution adopted relating to the governance of the Party shall be considered a Bylaw.

408

- e) Each official body of the Weber County Democratic Party created under the authority of  
409 this Constitution shall adopt and conduct its affairs in accordance with written rules which  
410 shall be consistent with this Constitution, the Bylaws and other provisions adopted pursuant

411 to authority of the Constitution, including resolutions of other actions of the County  
412 Convention. The County Secretary shall maintain copies of all such rules.